

## Common Good Fund: Application Form for 2019/20\*

**\*Please note this is a fund of last resort – you will need to demonstrate to the Common Good Fund Committee that you have tried to secure funding from other sources.**

<b>Applicant Group/Organisation:</b>	JEDBURGH LEISURE FACILITIES TRUST (on behalf of Jedburgh Legacy Group)
<b>Name of your project:</b>	Jedburgh Town Services Consultation
<b>The name of the Common Good Fund that you are applying to:</b>	JEDBURGH COMMON GOOD

### Summarise what you want to use this funding for (*max. 100 words*)

(i.e. will it increase access, improve quality of life etc.)

JLFT is a member of the Jedburgh Legacy Group, which includes representatives from a large number of civic organisations in Jedburgh, and is hosting this bid on their behalf. The Group wish to consult the residents in Jedburgh and District on proposals for the Jedburgh community to take over the Town Hall, Library, and other public services including the running of the public toilets, grass cutting of green areas and maintaining floral displays. The proposals will improve quality of life and increase access to activities, events and services. By holding this consultation, we are following best practice in community empowerment.

### Tell us how your activity/project will make a difference to your organisation and how it will benefit the residents of the former Burgh (*max. 200 words*)

Tell us what activities you plan to carry out and how you will deliver it.

The funding will cover the production costs of a 4-page centre pull-out in The Jed Eye Christmas issue, with information on the Town Services proposal and a questionnaire (2000 copies), plus 1500 additional copies of the document for distribution around the area. We are organising drop-boxes in multiple locations around the town, to facilitate return of the completed surveys. The access link to an online version of the consultation, using Survey Monkey, will be publicised in The Jed Eye, and given to all Jedburgh voluntary organisations and Legacy Group members to circulate via their mailing lists/Facebook pages. (Survey Monkey is provided by The Bridge as a contribution in kind). The hard copy survey results will be entered into the online system to produce the consolidated findings.

The proposals for the community to take on these heritage buildings and town services have been endorsed in principle by SBC Elected Members and senior officers are working with us to progress them. The successful conclusion of discussions will enable Jedburgh to have more control over facilities that are of paramount importance to residents for their quality of life, and to local businesses and visitors, for whom Jedburgh is the Gateway to Scotland.

**Tell us how your project will be sustainable in the future (max. 100 words)**

The consultation is a one-off activity but the proposal will have a huge social, economic and environmental impact on the town. It follows the Place Principle, in developing a whole-town approach for Jedburgh. Each element will have its own sustainable business plan as part of the whole, involving a mix of contracts, grants and income-generating community enterprise. Jedburgh Legacy Group comprises a large number of organisations committed to improving quality of life and progressing the return of control of vital services to the people of Jedburgh. Consulting the people of Jedburgh is the first step.

**Expenditure: Please tell us how much money you will need for the entire activity/project (you may be asked to provide up to 3 quotes to support your application)**

Item of Expenditure	Cost (£)
Production of 4-page full colour survey (2000 copies as insert for Jed Eye)	1,500.00
1500 run-on copies	180.00
Banners	160.00
100 x A3 posters	100.00
Survey Monkey pro and production of consolidated reports	300.00
<b>Total Expenditure</b>	<b>2240.00</b>
<b>How much would you like from the Common Good Fund?</b>	<b>1840.00</b>
<b>Please supply a copy of your signed &amp; dated Annual Accounts or Projected Financial Plan</b>	

**Have you received funding in the last 5 years from Scottish Borders Council or any other external funders? If so, please detail the fund name, the amount and the purpose of the grant.**

Fund	Amount	Purpose

**Tell us about your own fundraising or how you have secured other funding for this project.**

	Amount	Purpose
In kind use of Survey Monkey pro	Value £300 plus volunteer effort	To provide an additional online version of the survey and consolidate all results into one report.
Posters – in kind	Value £100.00	Publicity re consultation, volunteer effort in kind

**Individual/Group/Organisation details:**

<b>Contact Name:</b>	George Burt
<b>Position in Group/Org:</b> (if appropriate)	Trustee/Director – Jedburgh Leisure Facilities Trust – on behalf of the Jedburgh Legacy Group
<b>Home Address:</b>	Olivet, Lanton Road Jedburgh

<b>Post Code:</b>	TD8 6SD
<b>Telephone Number:</b>	
<b>Email Address:</b>	georgeburt@enterprise.net
<b>Date:</b>	16/11/20
<b>Signature:</b>	

**What does your organisation do and who does it support? If appropriate. (max. 100 words)**

Tell us what your group does, the activities it undertakes and in what way it benefits the community.

The Jedburgh Legacy Group brings together a large number of Jedburgh organisations including Jedburgh Community Council, Jedburgh Community Trust, Jedburgh Rotary Club, Jethart ExCallants Association, Jedburgh Horticultural Society, and Jedburgh Leisure Facilities Trust (JLFT).

JLFT operates the Laidlaw Memorial Pool, providing recreational services for the people of Jedburgh. The organisations within the Legacy Group have broad memberships and their activities cover all aspects of community life in the town.

**Equalities**

Do you have an Equal Opportunities Policy or Equality Statement? Yes  No

**Explain how your project complies with the obligations contained in the Equality Act 2010**

The consultation will be promoted to all in the town in both hard copy and an online version. The premises and services that are the subject of the consultation will be open to all without discrimination.

**Safeguarding**

Does your idea/project involve work with children, young people under the age of 18 or vulnerable adults? Yes  No

If yes what safeguarding policies do you have in place and how often are these reviewed? Please provide a copy of these or give full details below.

**Write here...**

There are no safeguarding issues associated with holding this consultation. However we will also work with Jedburgh Grammar Campus and Cheviot Youth to collect the views of children and young people in the town.

**Permissions**

Does your project involve work to a building or land? Yes  No

If yes do you have the following? (please tick relevant)

- A lease agreement (Date of lease \_\_\_\_\_ and duration \_\_\_\_\_ years)
- Written permission of owner
- Planning permission (Reference No. \_\_\_\_\_ )

**Common Good Funds**

Common Good Funds in Scotland originated in the 15th century and are the assets and income of some of the former Burghs. They can represent a substantial portfolio of land, property, some moveable items and investments and by law continue to exist for the benefit of the inhabitants of the former Burghs to which they relate. Scottish Borders Council is the owner of these Funds and each Fund has a sub-committee comprising the relevant local Councillors who make the decisions on the management of the Fund's assets and approval of any requests for funding (up to a limit of £20,000 above which full Council approval is required).

If you are successful in being awarded Common Good Funds, you will be asked to complete a monitoring & evaluation form when your project is complete or within 1 year of receiving funding. Future applications will not be considered until this has been received and the Common Good Fund Sub-Committee are satisfied with the evaluation you have provided.